

# WEST COVINA CHRISTIAN SCHOOL

## BEFORE AND AFTER EXTENDED CARE PROGRAM

Dear Parents,

Before and After Extended Care is for those parents who need supervision of their children before and/or after school. Our Child Care is an extension of the school day - Extended Care opens at 6:30 am and closes at 6:00 pm. We provide adult supervision and activities on the school playground. Picnic tables are available for children who want to do homework. A classroom is provided for student use in inclement weather.

When you drop off your child in the morning, your child will be automatically charted into extended care by a extended care worker. For the safety of your children, we are asking that parents sign their children out in the Extended Care office after school. Parents, or parent designate, must initial the pick up time on the sign-in sheet each day. (Children will not be released to anyone who is not listed on their emergency cards.) Please be aware that all children on campus before 8:15 am and after 3:15 pm will automatically be signed into, and charged for, extended care -- no child is left unattended at the parking lot.

Charges for Extended Care will be done either on a flat monthly rate or computed at an hourly rate. You may choose to pay for Extended Care at one of the following rates:

Single child monthly rate:

\$270.00 per child (grades K-8)

Family Monthly Rates: (more than one child)

\$390.00 per family, per month (grades K-8)

Hourly rate of \$6.00 per hour (or any portion thereof) per child.

Any parent may switch billing options (monthly vs hourly) once during any school year, with the exception of June.

There is a penalty charge for any child not picked up by 6:00 pm. The fee is \$1.00 for the first 5 minutes and \$1.00 per minute thereafter.

Payment for monthly rates are due on the 1st of the month. All fees become delinquent after the 10th of each month.

Payment for the hourly rate is due on or before the 15th of the month.

If you wish to enroll your child in Extended Care please complete the enclosed Extended Care Contract and return it on Fall Processing Day or to the school office.

WCCS Administration

